

**Subject:** Fwd: Student Services Memo  
**From:** Mark Cohen <cohenm@mokena159.org>  
**Date:** 8/18/2023, 9:26 AM  
**To:** Cathy Hite <hitec@mokena159.org>

----- Forwarded message -----

From: **Mark Cohen** <[cohenm@mokena159.org](mailto:cohenm@mokena159.org)>  
Date: Fri, Aug 18, 2023 at 8:14 AM  
Subject: Student Services Memo  
To: School Board <[schoolboard@mokena159.org](mailto:schoolboard@mokena159.org)>

Dear Board Members,

Please see the attached memo regarding the resignation of Allison Cirone, Director of Student Services.

Mark

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Dr. Mark A. Cohen  
Superintendent  
Mokena School District 159  
(708) 342-4900



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Superintendent  
Mokena School District 159  
(708) 342-4900



— Attachments: —

Director of Student Services memo.pdf

137 KB

Mokena SD 159 Mail - Resignation.pdf

129 KB

**Subject:** Resignation

**From:** Allison Cirone <cironea@mokena159.org>

**Date:** 8/18/2023, 4:00 PM

**To:** "All\_Staff (Distribution Group)" <all\_staff@mokena159.org>

Good afternoon Mokena District 159 staff,

After a significant amount of consideration, I have decided to resign from my position as Director of Student Services for Mokena District 159. Please know that this decision was not made in haste. It is something I feel I must do for the health and well-being of myself as well as my family. I will be continuing to work at full steam for the benefit of students, staff and families until November 15, 2023.

My time in Mokena has been magical. I have found you, the wonderful, caring and student-centered staff of Mokena 159, to be the utmost professional and caring community. We have been through many difficult journeys together, but I was always struck by your focus on the students, professionalism and dedication to your craft. It was an absolute honor to have served in this capacity for five years and I will miss you all tremendously.

***Allison F. Cirone***

Director of Student Services

Mokena District 159

(708) 342-4913



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**To:** School Board <schoolboard@mokena159.org>

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**Subject:** Re: Student Services Memo

**From:** Anna Briscoe <briscoea@mokena159.org>

**Date:** 8/21/2023, 7:04 PM

**To:** Mark Cohen <cohenm@mokena159.org>

Oh wow!

On Fri, Aug 18, 2023, 8:15 AM Mark Cohen <[cohenm@mokena159.org](mailto:cohenm@mokena159.org)> wrote:

Dear Board Members,

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**Subject:** Re: Student Services Memo  
**From:** cohenm <cohenm@mokena159.org>  
**Date:** 8/22/2023, 8:07 PM  
**To:** Kelli MacMillan <macmillank@mokena159.org>  
**CC:** Eric Bush <bushe@mokena159.org>

You're welcome!

Sent via the Samsung Galaxy S22 Ultra 5G, an AT&T 5G smartphone

----- Original message -----

From: Kelli MacMillan <macmillank@mokena159.org>  
Date: 8/22/23 7:23 PM (GMT-06:00)  
To: Mark Cohen <cohenm@mokena159.org>  
Cc: Eric Bush <bushe@mokena159.org>  
Subject: Re: Student Services Memo

Ok, that makes sense, thank you for the explanation.

Kelli MacMillan

On Aug 22, 2023, at 11:14 AM, Mark Cohen <cohenm@mokena159.org> wrote:

Illinois School Code limits individuals with a PEL from leaving a District within 30 days of the beginning of the school year (or after the year has begun). This rule is to prevent one school district from stealing an employee away at the last minute leaving other school districts in the cold. If the employee who wishes to leave seeks employment at another school district the employee can have their certificate revoked if they work in another Illinois school district in the same year. This is up to the District from which the employee resigns. We could post for a permanent replacement at this time, but the pool of candidates would be severely limited because most school districts would not allow special educators out of their contracts.

On Tue, Aug 22, 2023 at 10:05 AM Kelli MacMillan <[macmillank@mokena159.org](mailto:macmillank@mokena159.org)> wrote:  
Hi Dr Cohen,

Why is it "too far into the school year to find a permanent replacement"? We are not even 1 week into the school year.

Can you please explain more on that.

Thanks,

Kelli MacMillan

Sent from my iPhone

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**From:** Kelli MacMillan <macmillank@mokena159.org>

**Date:** 8/22/2023, 7:22 PM

**To:** Mark Cohen <cohenm@mokena159.org>

**CC:** Eric Bush <bushe@mokena159.org>

Ok, that makes sense, thank you for the explanation.

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**Subject:** Fwd: Student Services Memo  
**From:** Eric Bush <bushe@mokena159.org>  
**Date:** 8/23/2023, 9:32 AM  
**To:** Lisa Zielinski <zielinskil@mokena159.org>

----- Forwarded message -----

From: **cohenm** <[cohenm@mokena159.org](mailto:cohenm@mokena159.org)>  
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To: Mark Cohen <[cohenm@mokena159.org](mailto:cohenm@mokena159.org)>  
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Dr. Mark Cohen  
Superintendent  
Mokena School District 159



**Subject:** Personnel Recommendations

**From:** Cathy Hite <hitec@mokena159.org>

**Date:** 9/21/2023, 8:00 AM

**To:** Kim Zupancich <zupancichk@mokena159.org>, Diana Lopez-Cosme <cosmed@mokena159.org>, Janet Walker <walkerj@mokena159.org>, Lincoln Henson <lincoln@mokena159.org>, Luann Lodes <lodesl@mokena159.org>, Lisa Peters <petersl@mokena159.org>

Good Morning,

The Personnel Recommendations were approved at the Board Meeting last night. Attached is the Personnel Report as well as the ESF's.

**Cathy Hite**

**Administrative Assistant to the Superintendent**

Mokena School District 159

11244 Willowcrest Lane

Mokena, IL 60448

P: 708-342-4950

[hitec@mokena159.org](mailto:hitec@mokena159.org)



— Attachments:

Personnel Report.docx	16.0 KB
Karey,J-new hire.pdf	46.3 KB
Milligan,J-new hire.docx	41.5 KB
Cieslik,J-new hire.docx	41.5 KB
Navratil,M-resignation.docx	41.6 KB
Jones,K-resignation.docx	41.6 KB
Navratil,M-DRO.docx	41.8 KB
Olios,L-Change in position.docx	41.6 KB
Rutter,E-LOA.docx	41.6 KB
Nyder,V-Change in FTE.docx	41.6 KB
Acceturra,L-Long-Term Sub.docx	41.8 KB
Tibble,H-resignation.docx	41.7 KB
Miller,N-Long term sub.docx	41.7 KB
Volpe,J-new hire interim.pdf	70.5 KB
Cirone,A-resignation.docx	41.7 KB